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**CONFIDENTIAL****LIST OF TABLES AND CHARTS**

<b><u>TABLE</u></b>	<b><u>CHART</u></b>		
<b>A</b>		<b>Status of Overt and Semi-Covert Cases</b>	
<b>A-1</b>		<b>Identification of Other Full Field Investigative Cases Received</b>	
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	<b>2</b>	<b>T/O Staff Applicant Cases Received, Appvd., Pending</b>	
<b>B</b>		<b>Record of MSP Panel Cases</b>	
<b>C</b>		<b>Time Factors in Processing Overt &amp; Semi-Covert Cases</b>	
	<b>3</b>	<b>Processing Time of "Applicant Type" Cases</b>	
	<b>4</b>	<b>"Applicant Type" Cases pending Over 90 Days</b>	<b>25X1</b>
<b>D</b>		<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
	<b>5</b>	<b>Covert Cases Received</b>	
	<b>6</b>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<b>25X1</b>
<b>E</b>		<b>Status of Full Field Investigations</b>	
	<b>7</b>	<b>Full Field Investigative Cases Received</b>	
	<b>8</b>	<b>Full Field Investigations Pending</b>	
<b>F</b>		<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<b>25X1</b>
<b>G</b>		<b>Overt Control, Support and Service Activities-- Training Activities</b>	
	<b>10</b>	<div style="border: 1px solid black; height: 30px; width: 100%;"></div>	<b>25X1</b>
<b>H</b>		<b>Physical Security Activities</b>	
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(When filled in)

## OFFICE OF SECURITY

## STATUS OF OVERT AND SEMI-COVERT CASES

Month of February 19 60

TYPE OF CASE	PEND Beginning of Month	RECD During Month	PROCESSED					PENDING	
			Appd	Dis- Appd	Can- celed	Other Action	Total	Defd	Reg
<b>1. APPLICANT TYPE</b>									
a. T/O Staff Applicants	477	231	114	5	*54	26	199	23	486
b. Other Full Fld. Inves.	549	230	99	11	**21	116	247	-	532
Totals	1026	461	213	16	75	142	446	23	1018
	2628	432					552		2508
	178	27					37		168
Totals	2806	459					589		2676
<b>3. CLASSIFIED PROCUREMENT</b>	1118	136	520	1	0	0	521		733
<b>4. TECHNICAL CONTACTS</b>	140	8	38	2	0	0	40		108
<b>5. ADMIN. SUPPORT</b>	898	390	239	0	0	0	239		1049
<b>6. MISCELLANEOUS</b>	85	28	34	1	0	0	35		78
Totals	2241	562	831	4	0	0	835		1968
<b>GRAND TOTALS</b>	<b>6073</b>	<b>1482</b>					<b>1870</b>	<b>23</b>	<b>5662</b>

\* Of these cancelled, 7 cases were presented by the Office of Security to the Medical-Security-Personnel Review Panel for consideration.

\*\* Of these, 1 case was security disapproved by the Director of Security for unclassified use on Project

TABLE A

**TAB**

OFFICE OF SECURITY

**Identification of Other Full Field Investigative Cases Received as**

**Shown in Table A under Item 1b**

**Month of February 1960**

25X1	Military Personnel -----	41
	Contract Type A -----	36
	Deferred Status -----	23
	[ ] -----	2
25X1	[ ] Native Personnel -----	1
	Guard -----	23
	Employee Cases -----	9
	Invitational Cases -----	12
	Contractor -----	22
25X1	Medical Staff -----	2
	[ ] -----	2
	GSA -----	<u>57</u>
	Total -----	230

TABLE A-1

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EXPLANATION OF CHART # 1

OVERT & SEMI-COVERT CASES

This Chart reflects statistics in Table A.

The solid line graph represents the total number of Overt & Semi-Covert Cases Received and the dot-dash line the total number Pending in the Office of Security for security clearance consideration. These include "T/O Staff Applicants" and "Other Full Field Investigative Cases", both of which normally require full field investigations. The latter category includes such types as consultants, staff type contract employees, military assignees, guards, char force, etc. Also included in the overall category of Overt & Semi-Covert Cases are cases not requiring full field investigations, but on which checks are made at the request of [REDACTED]

25X1

[REDACTED] and those on which checks are made on persons connected with the Agency Classified Procurement Program; also in addition are included Technical Contact, Administrative Support and miscellaneous cases handled in support of specific activities.

All cases received for security consideration are given National Agency Name Checks.

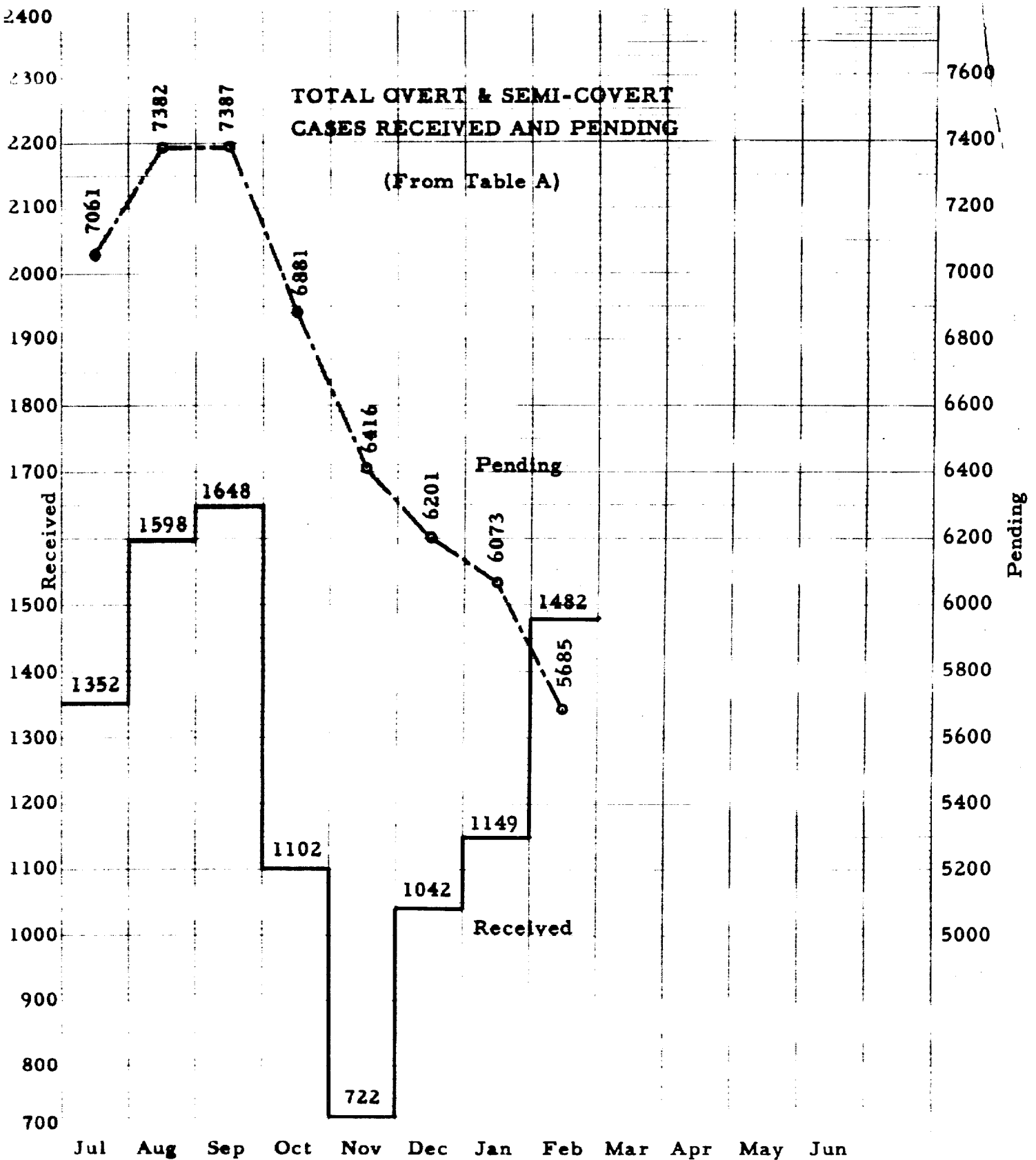
The full field investigative load contributed to by Overt & Semi-Covert Cases requiring such action is reflected in Table E and Charts 7 and 8.

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59-60

(FY-1960)

Chart #1

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EXPLANATION OF CHART #2

T/O STAFF APPLICANT CASES

This Chart reflects statistics in Table A.

The <sup>solid</sup> ~~XXXXXX~~ line graph represents the total T/O Staff Applicant Cases Received in the Office of Security for clearance consideration. These cases are included in the total Overt & Semi-Covert Cases shown in Chart # 1 but are shown separately here because of the particular interest of the Office and the Agency in the status of this type of case.

The dotted line graph represents the number of T/O Staff Applicant Cases Approved during the period.

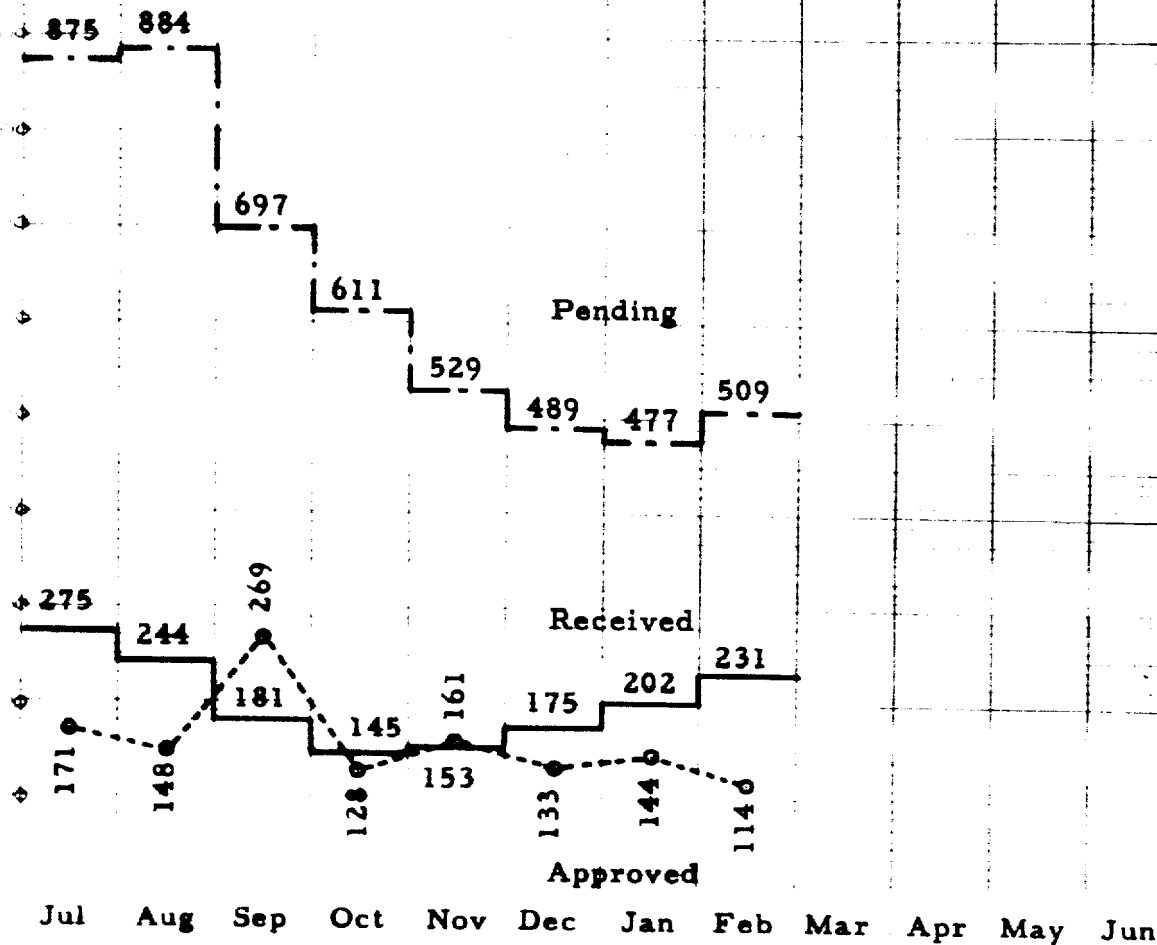
The <sup>dot-dash</sup> ~~XXXX~~ line graph represents the backlog of T/O Staff Applicant Cases Pending and on which a security determination or other action has not yet been taken. The cases may be in process, in investigation, in appraisal or in a deferred status. Total pending cases are not simply the difference between cases received and cases approved. Disapprovals, cancellations and other actions also affect the pending case load.

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# **T/O STAFF APPLICANT CASES**

(From Table A)



(FY-1960)

Chart #2

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OFFICE OF SECURITY  
RECORD OF  
MEDICAL-SECURITY-PERSONNEL  
REVIEW PANEL ACTIONS

Month of February 19 60

SOURCE	Pending 1st of Month	Received During Month	TOTAL	PROCESSED				Pending End of Month
				Approved	Disapproved	Cancelled	TOTAL	
Security	15	10	25	6	*7	0	13	12
Other	1	0	1	0	0	0	0	1
TOTAL	16	10	26	6	7	0	13	13

\* The 7 cases are cancelled in the monthly report under T/O Staff applicants cancelled.

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TABLE B

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(When filled in)

## OFFICE OF SECURITY

## TIME FACTORS IN PROCESSING OVERT &amp; SEMI-COVERT CASES

Month of February 19 60

1. PROCESSING TIME (For <u>130</u> Regular Cases)			
Time required during month to process to Approval or Disapproval, "Applicant Type" cases received from Office of Personnel  (Average number of Days):	DAYS  in INVESTIGATION	DAYS  in Research & APPRAISAL	TOTAL  DAYS
	70	PSD SRD 8 7	85

2. ANALYSIS OF PROCESSING TIME	CASES
a. Less than 30 days	13
b. 31 to 60 days	3
c. 61 to 90 days	51
d. 91 to 120 days	49
e. 121 to 150 days	13
f. over 150 days	1

3. CASES PENDING OVER 90 DAYS	STATUS	
Number of "Applicant Type" cases  received from Office of Personnel  and pending more than 90 days	Deferred	Regular
	19	45
	Total 19	45

TABLE C

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**EXPLANATION OF CHART # 3**

**PROCESSING TIME OF "APPLICANT TYPE" CASES**

This Chart reflects statistics in Table C.

The three graphs as labeled are self-explanatory.

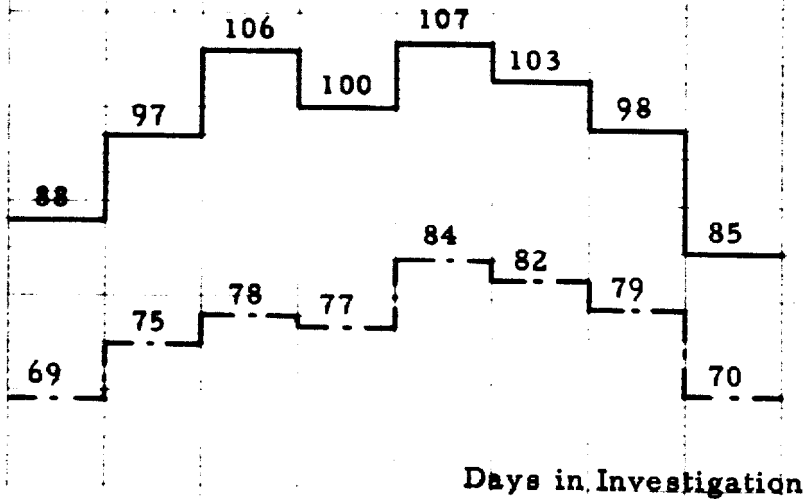
In order to arrive at statistics which reflect a realistic time factor in the processing of applicant cases and which are meaningful to those who have an interest in the processing of an average case, the time required to process an "Applicant Type" case is determined by confining consideration for these statistics to Regular Applicant, Consultant, and Military Assignee cases received from the Office of Personnel. Cases which would distort the averages by short processing time or those of a secondary priority nature which would unrealistically increase the average are not included.

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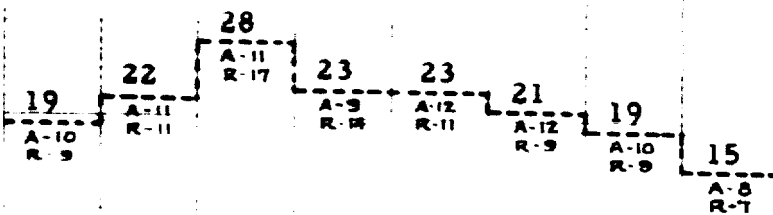
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PROCESSING TIME  
OF  
"APPLICANT TYPE" CASES  
(From Table C)

TOTAL AVERAGE DAYS REQUIRED  
TO COMPLETE



Days in Investigation



Days in Appraisal and Research

Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun

59-60

(FY-1960)

Chart #3

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EXPLANATION OF CHART # 4

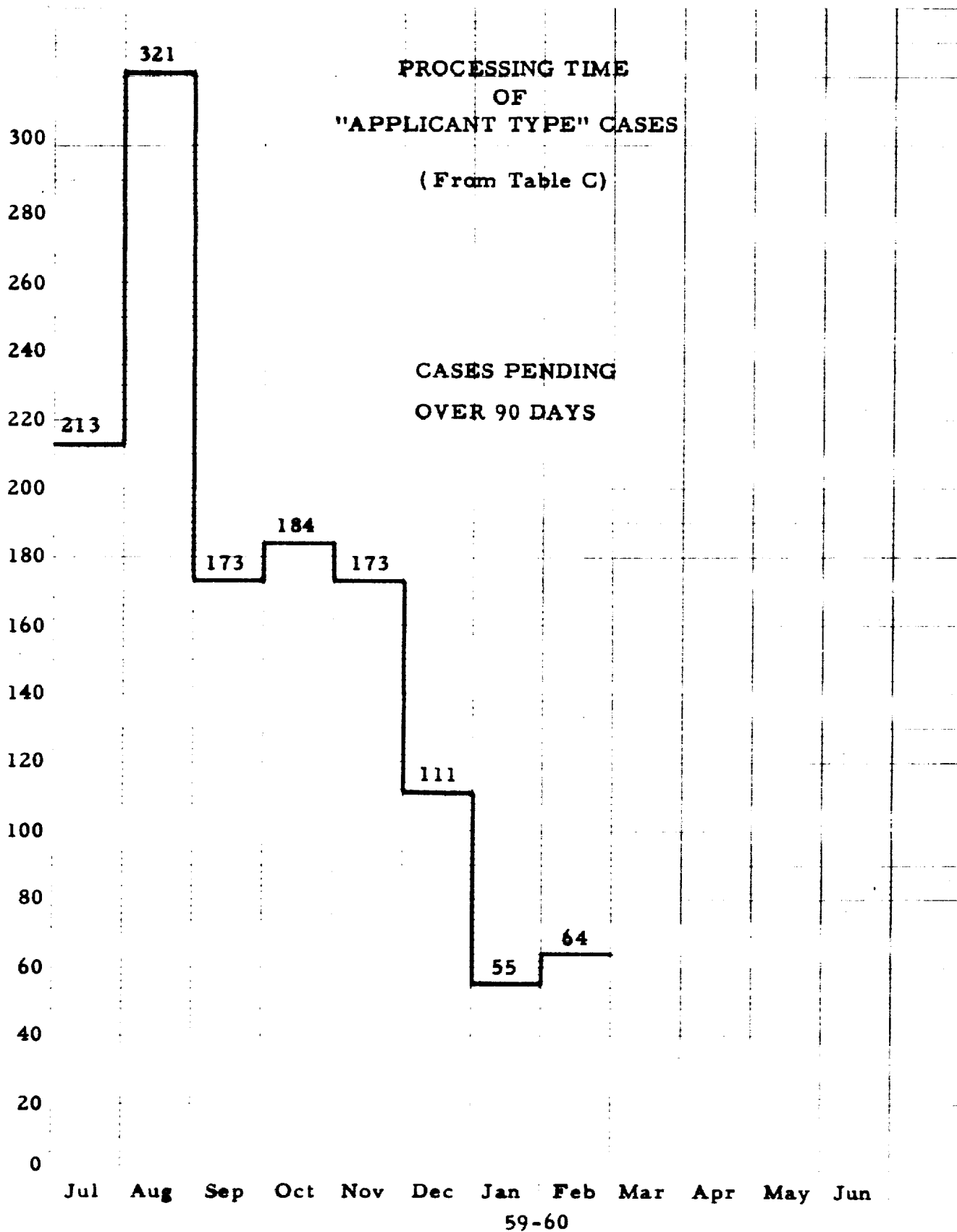
APPLICANT TYPE CASES PENDING OVER 90 DAYS

This Chart reflects statistics in Table C.

The solid line graph represents the number of "Applicant Type" cases which have been pending in the Office of Security for a period exceeding 90 days after having been received from the Office of Personnel for security clearances.

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(FY-1960)

Chart #4

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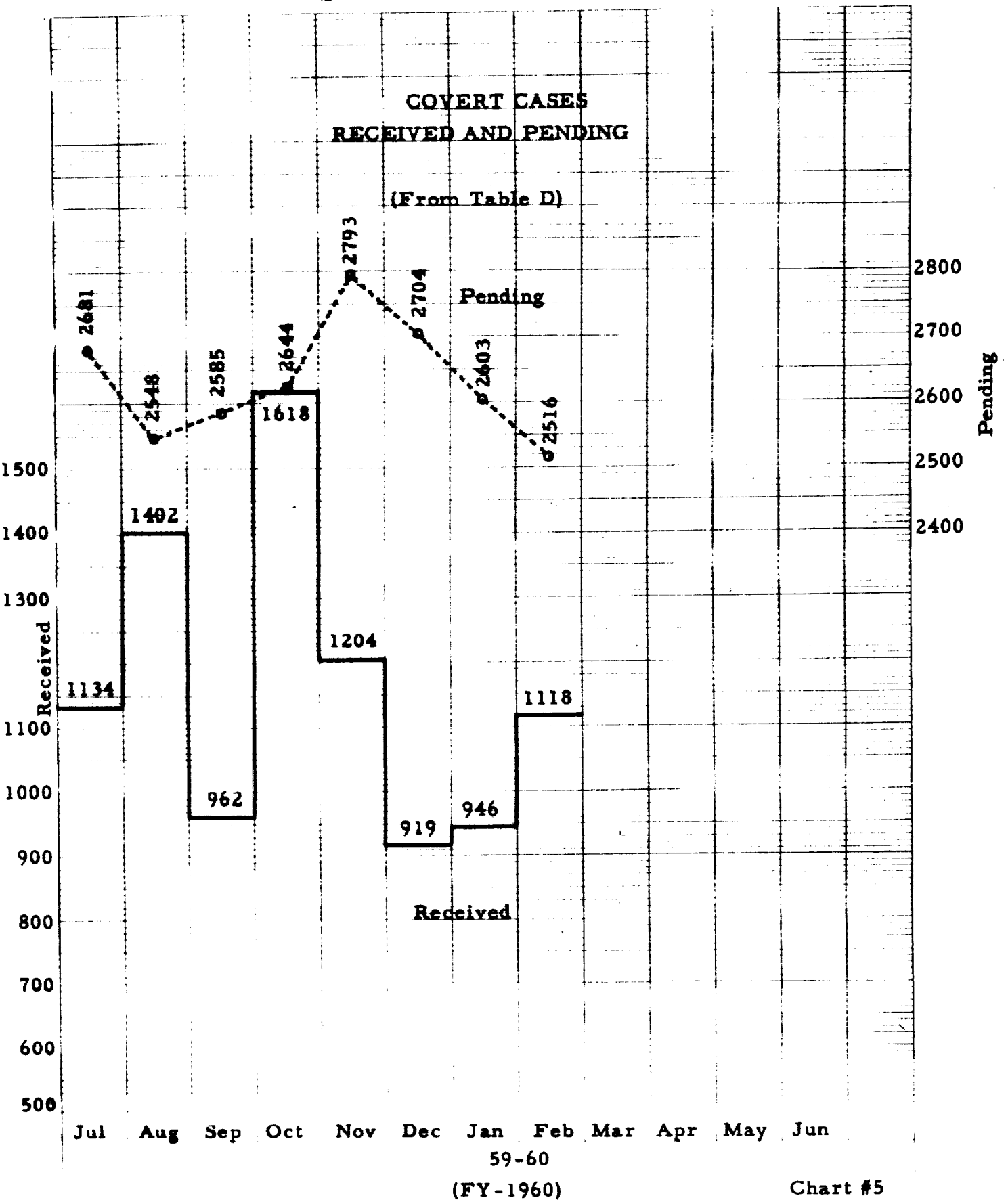
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OFFICE OF SECURITY

STATUS OF FIELD ACTIONS ON INVESTIGATIVE CASES

Month of February 1960

Cases for Full Field Investigation	Pending Beginning of Month	Received During Month	Completed During Month	Pending End Of Month
Overt and Semi-Covert	1275	647	562	1360
Covert	1053	375	430	998
TOTAL	2328	1022	992	2358

TABLE   E

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EXPLANATION OF CHART # 7

FULL FIELD INVESTIGATIVE CASES RECEIVED

This Chart reflects statistics in Table E. They are representative of the types of cases reported in Tables A and D which require full field investigations and which have been processed to the field offices for action. Operational Support Activities are not included in these statistics.

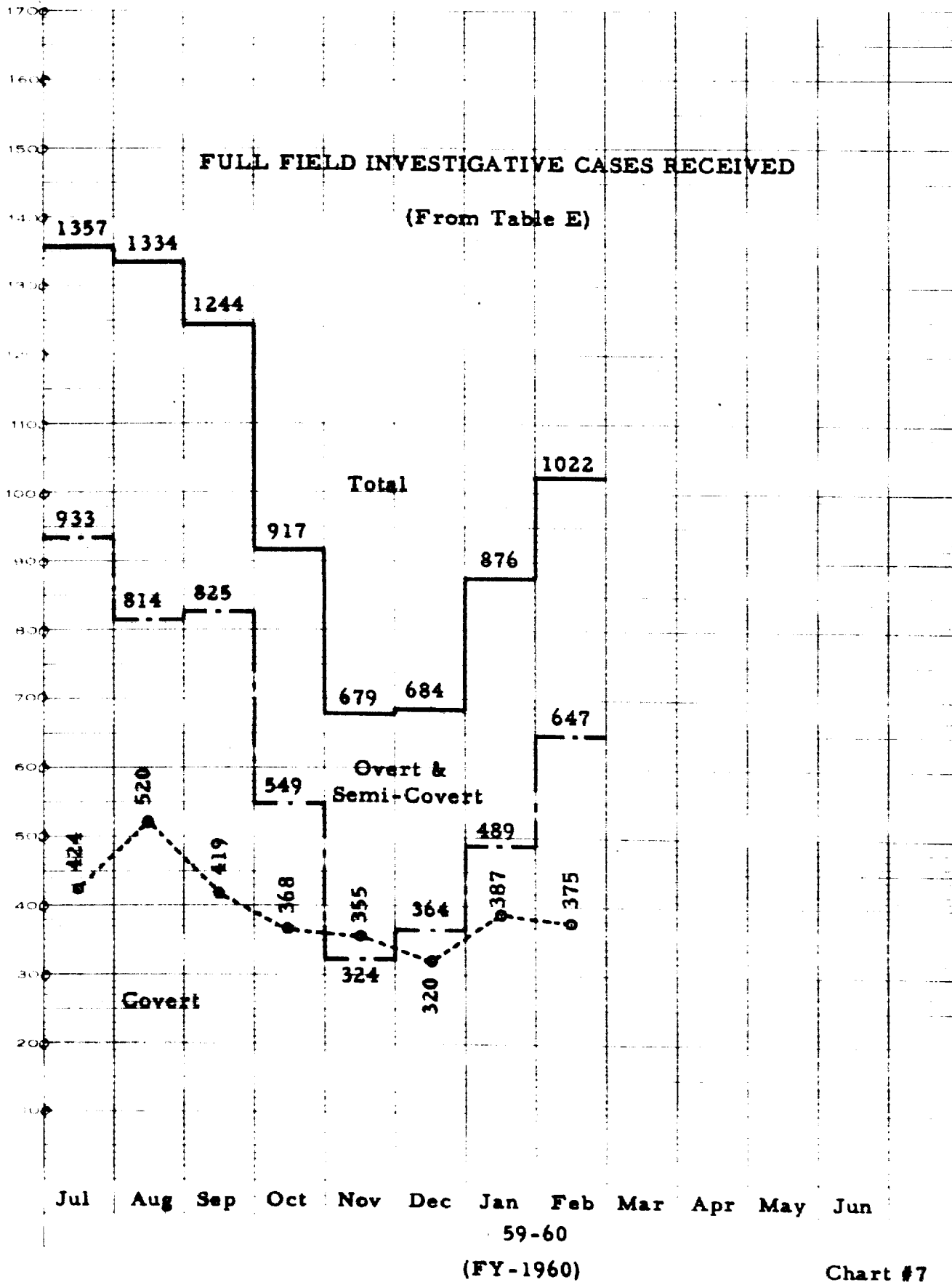
The solid line graph represents the total number of Overt & Semi-Covert and Covert cases which have been received in the field for Full Field Investigations.

The dot-dash line graph represents the Overt & Semi-Covert cases included in the total.

The dotted line graph represents the Covert cases included in the total.

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EXPLANATION OF CHART # 8

FULL FIELD INVESTIGATIONS PENDING

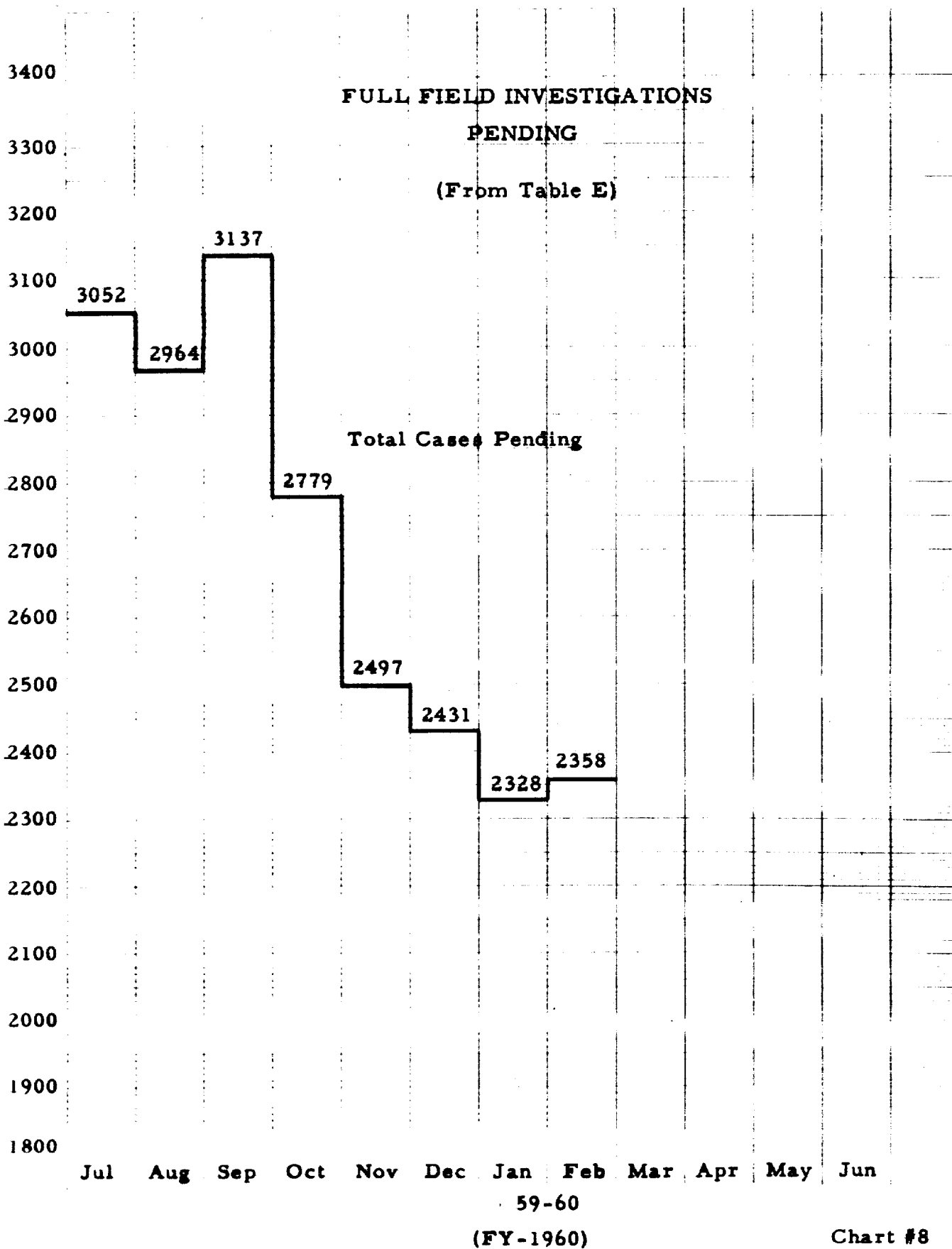
This Chart reflects statistics in Table E.

The solid line graph represents the total number of cases in the field pending full field investigations. It reflects the backlog of investigative cases.

Covert Operational Support cases are not included in these statistics.

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## OFFICE OF SECURITY

## CONTROL, SUPPORT AND SERVICE OF OVERT ACTIVITIES

Month of February 19 60

ACTIVITY		ACTIONS
1. Requests for CIA record checks received from other agencies		2910
2. Security files reviewed in response to other agency requests		171
(Requests pending over 10 days <u>128</u> )		
3. Employee interviews (Returnees, Resignees, Official Travelers and Special)		292
4. Employees' transfer and reassignment actions reviewed		482
REQUESTS FOR APPROVAL OF:	Disapproved	Approved
5. Training at outside institutions	0	160
6. Private travel	0	11
7. Manuscripts, speeches, books, etc.	0	107
(Total pages reviewed <u>1312</u> )		
8 Liaison contacts	27	576
9. Miscellaneous outside activities	0	352

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TABLE G

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**OFFICE OF SECURITY**  
**PHYSICAL SECURITY DIVISION ACTIVITIES**  
**FEBRUARY 1960**

**I**

Headquarters security violations reported, investigated and charged	<u>26</u>
Overseas security violations reported and charged	<u>41</u>
Total Violations	<u>67</u>
Alleged violations investigated and cleared	(Hdqs. 11 <u>14</u> Overseas 3)
Foreign physical security surveys completed	<u>10</u>
Domestic physical security surveys completed	<u>7</u>
Physical security guidance and support actions rendered at Headquarters for:	
Foreign Stations	<u>31</u>
Domestic Installations	<u>17</u>
Special foreign TDY physical security assignments (Man-days)	<u>15</u>
Special security investigations (Man-days)	<u>36</u>
USIB (Man-hours)	<u>327</u>

25X11A

**II**

**Briefings and instruction in technical security**

Overt personnel (Man-hours)	<u>4</u>
Covert personnel (Man-hours)	<u>1</u>

**TABLE H Page 1**

**CONFIDENTIAL****PHYSICAL SECURITY DIVISION ACTIVITIES - FEBRUARY 1960****III**

NSO night security inspections (offices)		<u>1,283</u>
Other security matters handled after-hours by NSOs		<u>1,800</u>
Safe Combinations Changed		<u>227</u>
Safes repaired		<u>366</u>
CIA identification processes performed		<u>87</u>
Regular, Limited, Special and Maintenance Employee (GSA) Badges Issued		<u>548</u>
Visitor passes issued (Total)		<u>8,468</u>
<b>General</b>		
Processed by receptionists	4,584	
Processed by guards	1,154	
Total		5,738
Applicants		651
Forgotten badges		482
Deliveries		1,597
Armed escort of classified material (Domestic trips) (Man-hours expended <u>28</u> )		<u>4</u>

**IV**

Safety inspections and investigations	<u>12</u>
Safety briefings, meetings and conferences	<u>23</u>



*[Handwritten signature]*

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PHYSICAL SECURITY DIVISION ACTIVITIES - FEBRUARY 1960

New Building Site

Contract guards on duty	<u>18</u>
Permanent type photographic badges issued	<u>195</u>
One-day (non-photographic) badges issued during period	<u>938</u>

*[Handwritten signature]*

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EXPLANATION OF CHART # 11

AGENCY SECURITY VIOLATIONS

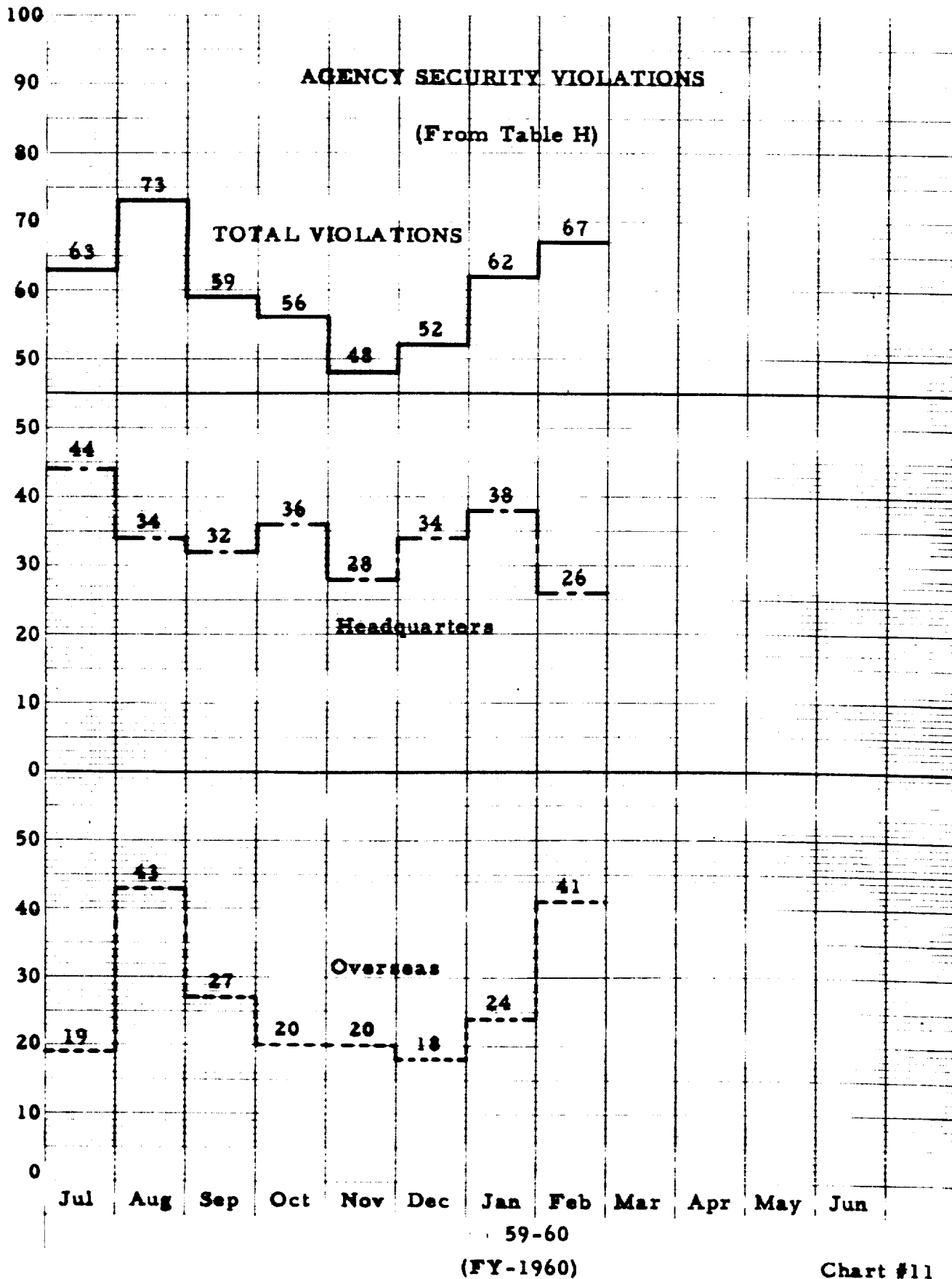
This Chart reflects statistics in Table H.

The solid line graph represents the total number of security violations charged in the Agency during the period. It is made up of the following:

Headquarters violations reported, investigated and charged, represented by the dot-dash graph line.

Overseas violations reported to headquarters and charged, represented by the dotted line graph.

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